

Annexure-2

**STATEMENT OF ACCOUNTS FOR THE FINANCIAL YEAR
ENDING 31ST MARCH**

Name of the Polytechnic: _____

INCOME/RECEIPT*	Rupees
**Opening Balance as on 1 st April _____	
Cash in hand _____	-----
Cash in bank _____	-----
Cash as imprest _____	-----
-----	-----
Bank interest recd. During this year	
Other Income (Give details)	
TOTAL Income:- (C.1)	
-----	-----
Grant received during the financial year _____	
-----	-----
TOTAL	

EXPENDITURE	Rupees
1	
2	
3	
4	
5	
TOTAL EXP - (D.2)	
Closing balance as at the end of 31 st March _____	
TOTAL	

**Audited and verified as correct subject to the observation, if any,
in the attached Auditors Report.**

Signature with seal
Authorized Auditor

Signature with seal
Principal of the Polytechnic

** This should always tally with the Closing Balance of the previous year.

Annexure 2

FORM GFR 19A

(Rule 212 (1))

FORM OF UTILISATION CERTIFICATE

Sr. No.	Sanction-Letter No. and Date	Amount

1. Certified that out of Rs. _____ of grant-in-aid sanctioned during the year _____ in favour of _____ (Name of the Institute) under this Ministry/Department letter No. given in the margin and Rs. _____ on account of unspent balance of the previous year, a sum of Rs. _____ has been utilised for the purpose for which it was sanctioned and that the balance of Rs. _____ remaining unutilised at the end of the year has been surrendered to Government (vide No. _____ dated _____)/will be adjusted towards the grant-in-aid payable during the next year _____.
2. Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which was sanctioned.

Kind of checks exercised:

- 1.
- 2.
- 3.
- 4.
- 5.

Signature with seal
Authorized Auditor

Signature with seal
Principal of the Polytechnic

*PTO for Accounts
format*