



**DIRECTORATE OF TECHNICAL EDUCATION,  
MAHARASHTRA STATE**

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**Urgent by e-mail  
Office Order**

**No. 3/ADM/2011-2012/ARC/DSE/DSP/58  
Date: 14<sup>th</sup> July 2011**

**Subject: Online Submission of CAP Application- Form for the admission to the Direct Second Year of Four Year Degree Courses in Engineering/Technology and Pharmacy for the academic year 2011-2012**

Directorate of Technical Education, Maharashtra State has decided to have web based online software for receipt of the CAP Application , Option Form , Allotment and Reporting for the admission to the Direct Second Year of Four Year Degree Courses in Engineering/Technology and Pharmacy for the academic year 2011-2012 through multiple CAP rounds.

Directorate of Technical Education, Maharashtra State has identified some institutions from the State for the work of the receipt of the Application and Option Form herein after referred as "Application Form Receipt Centers" (ARC). The list of the ARCs is attached herewith as annexure. The Director/Principal of the identified institute should appoint one coordinator & one supporting staff for this activity and communicate their names, contact numbers & e-mail address to regional office immediately.

Directorate of Technical Education, Maharashtra State, Mumbai will pay Rs. 50/- (Rs. Fifty Only) per confirmation of CAP Application Form to the respective ARCs after successful completion of the admission process of the respective courses.

The distribution of this amount between staff & institute will be as follows:

| Sr. No. | Distribution | Designation of the personnel  |
|---------|--------------|---|
| 1.      | 50%          | Institute development /IRG fund                                     |
| 2.      | 5%           | Principal/Director/Chief Coordinator                                |
| 3.      | 7%           | ARC Coordinator   |
| 4.      | 10%          | Equal distribution amongst Data Verification Team/<br>Scrutiny Team |
| 5.      | 20%          | Equal distribution amongst Data Entry Operators                     |
| 6.      | 2%           | Administrative Officer/ Registrar                                   |
| 8.      | 3%           | Clerks/Cashier/Telephone Operator involved in ARC activity          |
| 9.      | 3%           | Class IV staff involved in ARC activity                             |

The payment should be made to the staffs only if he/she is actively involved in the ARC activity.

The expenditure for ARC and facilitation activity shall be incurred from the 50% amount deposited in Institute development /IRG fund.

The required training of the operation & procedure will be provided to all the ARCs as per the schedule given bellow.

**The training is scheduled at Government Polytechnic, 49, Kherwadi, Ali Yawar Jung Marg, Bandra (E), Mumbai -400051 on Tuesday 19<sup>th</sup> July, 2011 between 10.30 AM to 2.00 PM.** The training will focus on the receipt of the Online Application Form, Document Verification/Confirmation and Online Option Form for the Direct Second Year Degree Courses in Engineering/Technology & Pharmacy admission for the academic year 2011-2012. Each ARC should depute two responsible officers for the training program minimum at the level of lecturer having information technology background.

The Programmers of the regional offices shall work as coordinator of the concerned region and hence they are required to attend the training programme and coordinate the ARC of the respective region for the online admission system.

The Minimum infrastructure required at ARC is as follows,

1. 5 Nos. Pentium IV or higher PC for Confirmation and 10 Nos. Pentium IV or higher PC for submission of online CAP admission form.
2. A4 size flatbed Scanner 2 Nos. for scanning the documents.
3. Windows 98/2000/XP/2003/Vista/7 Operating System with up to date security & service patches
4. Microsoft Office XP/2003 /2007 at least on single machine
5. All the 15 machines should be connected through LAN with Internet facility
6. 2 Nos. DeskJet / LaserJet Printers with adequate number of cartridges and A4 size plain good quality papers.
7. Minimum 2Mbps Broadband/ Leased line with Proxy Server for Internet sharing on the entire 15 PCs.
8. Counseling Hall with required facilities for Minimum 20 candidates.

All the Directors/Principals of the ARCs are hereby informed to make the above infrastructure ready and in working condition before the start of the receipt of the Online Application form and they are required to setup separate facilitation center for submission of online application form as per requirement for smooth conduct of the receipt of the online application and option form.

The ARC shall assist the aspiring candidate in sale and submission of Online Application Form, arrange counseling etc.

***If any ARC found involved in any form of unlawful activities like misguidance & non co-operation to the aspiring candidates, ARC will be liable for severe action like non payment of honorarium dues and /or disqualified as ARC activities henceforth.***

This office shall appoint the observers through concerned regional offices for monitoring of the ARC activity in the region.

For any further clarification, the coordinator of ARC should contact to this office on 022-22612139/22644859/22657981.



(Dr . S. K. Mahajan)  
I/c Director, Technical Education  
Maharashtra State, Mumbai

Copy to:

1. Desk 2A, Directorate of Technical Education (Head Office), Mumbai for information.
2. Joint Director, Technical Education Regional Offices, Mumbai, Pune, Nashik, Aurangabad, Amravati, Nagpur for information & necessary action to circulate the Office order. The Regional Office Code and password will be given to monitor the activity.
3. The Director, MSBTE, Bandra (E), Mumbai for necessary action to prepare the Training Manual and coordinate training activity with DTE.
4. Principal, Government Polytechnic, Bandra(E), Mumbai for necessary arrangements.
5. The Principal/Director of the Application Receipt Center for information and necessary action.

## Annexure

List of Application form receipt centers selected for On-Line receipt of Application Cum Option forms for the admission to Direct Second Year Degree Courses in Engineering / Technology & Pharmacy in Maharashtra State 2011-12 (# - Only for Engineering)

| Sr. No.                                       | ARC Code | Name & Address of the Application Form Receipt Center (ARC)  |
|---|----------|--|
| <b>Mumbai University, Mumbai.</b>             |          |  |
| 1.#   | 3012     | Veermata Jijabai Technological Institute(VJTI), H.R. Mahajani Marg, Matunga, <b>Mumbai</b> – 400019.   |
| 2.  | 3007     | Government Polytechnic, 49, Kherwadi, Ali Yawar Jung Marg, Bandra (E), <b>Mumbai</b> - 400051.   |
| 3.  | 3139     | Vidyalankar Institute of Technology, Vidyalankar College Marg, Wadala(E), <b>Mumbai</b> – 400037. Phone : (022) 24161126   |
| 4.  | 3021     | K. J. Somaiya Polytechnic, Vidyanagar, Vidyavihar, <b>Mumbai</b> – 400077.   |
| 5.  | 3143     | Zagdu Singh Charitable Trust's Thakur Polytechnic, Thakur Complex, West to W.E.Highway, <b>Kandivali(E), Mumbai</b> – 400101.  |
| 6.  | 3174     | Ramrao Adik Institute Of Technology, Dr. D.Y. Patil Vidyanagar, Sector-7, Phase-I, <b>Nerul, Navi Mumbai</b> – 400706.   |
| 7.  | 3193     | Shivajirao S. Jondhale College of Engineering, Sheel Kalyan Highway, Behind Venkatesh Petrolpump, Sonarpada, Manpada Post, <b>Dombivali(E), Thane</b> – 421204.                            |
| 8.  | 3194     | Vidyavardhini's College of Engineering and Technology, <b>Vasai Road, Thane</b> – 401202. Phone : (0250) 2338234; 2350989  |
| 9.  | 3009     | Government Polytechnic, Near Tibha Palace, <b>Ratnagiri</b> – 415612.  |
| <b>Pune University, Pune.</b>                 |          |  |
| 10. #   | 6006     | College of Engineering, <b>Pune</b> , Wellesly Road, Shivaji Nagar, <b>Pune</b> –411005.   |
| 11.#  | 6273     | Bansilal Ramnath Agarawal Charitable Trust's Vishwakarma Institute of Technology, 666, Upper Indira Nagar, Bibwewadi, <b>Pune</b> - 411037.  |
| 12.   | 6175     | Pimpri Chinchwad College Of Engineering, Sector No.26, Pradhikaran, Near Akurdi Rly. Station, <b>Nigdi, Pune</b> – 411044.   |
| 13.   | 6139     | Progressive Education Society's Modern College of Engineering, 1186 A, <b>Shivaji Nagar</b> , Off J.M. Road, <b>Pune</b> – 411005.   |
| 14.   | 6013     | Government Polytechnic, Ganesh khind, <b>Shivaji Nagar, Pune</b> – 411016.   |
| 15.   | 6020     | Cusrow Wadia Institute of Technology, 19, Prin. V.K. Jog Marg, Near Pune Railway Station, <b>Pune</b> -411001.   |
| 16.   | 6177     | Sinhgad College of Engineering, S.No.44/1, <b>Vadgaon(Bk)</b> , Off Sinhgad Road, <b>Pune</b> - 411041.  |
| 17.   | 6274     | Pune Vidyarthi Griha's College of Engineering, 44, Vidyanagari, Shivdarshan Chowk, <b>Parvati, Pune</b> -411009.   |
| 18.   | 5006     | Government Polytechnic, Post Box No. 71, Burudgaon Road, <b>Ahmednagar</b> – 414001.   |
| 19.   | 5162     | Amrutvahini Sheti & Shikshan Vikas Sanstha's Amrutvahini College of Engineering, P.O.: Sangamner Sakhar Karkhana, <b>Sangamner, Ahmednagar</b> – 422608. Phone : (02425) 259014/15; 259148 |
| 20.   | 5121     | KKWES's K.K. Wagh Institute of Engineering Education and Research, Hirabai Haridas Vidyanagari, Amrutdham, <b>Panchavati, Nashik</b> - 422003. Phone : (0253) 2221303/302; 6534520         |
| <b>North Maharashtra University, Jalgaon.</b> |          |  |
| 21.   | 5004     | Government College of Engineering, Opp.Govt I.T. I. National Highway No-6, <b>Jalgaon</b> - 425002.  |
| 22.   | 5007     | Government Polytechnic, Vidyanagri, <b>Deopur, Dhule</b> – 424005.   |

| <b>Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.</b>   |        |  |
|--|--------|--|
| 23.  | 2008   | Government College of Engineering, Station Road, Osmanpura, <b>Aurangabad</b> – 431005.  |
| 24.  | 2014   | Government Polytechnic, Nagewadi, Aurangabad Road, <b>Jalna</b> – 431203. Phone : (02482) 283333; 210105   |
| 25.  | 2011   | Government Polytechnic, <b>Beed</b> – 431122.  |
| 26.  | 2018   | Government Polytechnic, Tuljapur Road, <b>Osmanabad</b> , 413501   |
| <b>Swami Ramanand Teerth Marathwada University, Nanded.</b>        |        |  |
| 27.  | 2015   | Puranmal Lahoti Government Polytechnic, AUSA Road, <b>Latur</b> -413531.   |
| 28.  | 2253   | Channabasweshwar Pharmacy College, Basweshwar Chowk Kava Road, <b>Latur</b> - 413512   |
| 29.  | 2020 # | Shri Guru Gobind Singhji Institute of Engineering & Technology, <b>Vishnupuri, Nanded</b> – 431606.  |
| 30.  | 2017   | Government Polytechnic, Veer Sawarkar Marg, Baba Nagar, Visava Road, <b>Nanded</b> – 431602.   |
| <b>Shivaji University, Kolhapur.</b>                               |        |  |
| 31.  | 6007   | Walchand College of Engineering, <b>Vishram Bagh, Sangli</b> – 416415.   |
| 32.  | 6005   | Government College of Engineering, Vidyanagar, <b>Karad</b> , Satara - 415124  |
| 33.  | 6270   | Rayat Shikshan Sanstha's Karmaveer Bhaurao Patil College of Engineering and Polytechnic, Near Circuit House, <b>Sadar Bazar, Camp Satara</b> – 415001. |
| 34.  | 6017   | Government Polytechnic, 4, Akkalkot Road, <b>Solapur</b> – 413006.   |
| 35.  | 6220   | Shri Vithal Education & Research Institute's College of Engineering, P.O. Box no. 54, Gopalpur-Ranjani Road, <b>Gopalpur, Pandharpur</b> – 413304      |
| 36.  | 6010   | Government Polytechnic, Vidyanagar, <b>Kolhapur</b> – 416004.  |
| 37.  | 6277   | Dr. J.J. Magdum College of Engineering, Gat. No. 314/330, Shirol Wadi Road, <b>Jaysingpur</b> - 416101.  |
| <b>Sant Gadge Baba Amravati University, Amravati.</b>              |        |  |
| 38.  | 1012   | Government Polytechnic, Dhamangaon Road, <b>Yavatmal</b> – 445001.   |
| 39.  | 1002   | Government College of Engineering, VMV Road, Near Kathora Naka, <b>Amravati</b> – 444604   |
| 40.  | 1101   | Shri Sant Gajanan Maharaj College of Engineering, College Campus, <b>Khamgaon Road, Shegaon</b> - 444203.  |
| 41.  | 1117   | Babasaheb Naik College Of Engineering, Karla Road, <b>Pusad</b> - 445215   |
| 42.  | 1010   | Government Polytechnic, Resod Road, <b>Washim</b> -444505  |
| 43.  | 1135   | Shri Gurudatta Shikshan Prasarak Sanstha's Institute of Pharmacy, Shiv Shakti Pratisthan Hingana Road, Kaulkhed <b>Akola</b> , - 444004                |
| 44.  | 1116 # | Shri Shivaji Education Society's College of Engineering & Technology, Babhulgaon(Jn), Murtizapur Road, National Highway No. 6, <b>Akola</b> - 444104   |
| <b>The Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur.</b> |        |  |
| 45   | 4010   | Government Polytechnic, M.I.D.C. Road, Indala Parisar, Post Pardi, <b>Gadchiroli</b> – 442605  |
| 46   | 4012   | Government Polytechnic, Mangalwar Bazar, <b>Sadar, Nagpur</b> - 440001.  |
| 47   | 4004   | Government College of Engineering, Ballarsha Bypass Road, <b>Chandrapur</b> – 442403.  |
| 48   | 4013   | Government Polytechnic, <b>Arvi, Wardha</b> – 442201.  |
| 49   | 4118   | Yashwant Rural Education Society's Bapurao Deshmukh Engineering College, <b>Sevagram, Wardha</b> – 442102.   |
| 50   | 4011   | Government Polytechnic, Fulchur Tola, Near Iti, Sakoli Road, <b>Gondia</b> – 441601.   |
| 51   | 4008   | Government Polytechnic, Sakoli Sendur Wafa, Sakoli <b>Bhandara</b> 441802  |