

Annexure –II

Documents required during the Admission Process

1. Documents required at the time of verification and confirmation of “Application form for Admission (CAP)” at ARC:

Candidates are required to carry original documents for verification and submit attested zerox copies of the following certificates at the time of confirmation of CAP Application form at the ARC.

- ✓ Certificate of Indian Nationality[#] in the name of the Candidate
- ✓ Statement of marks of HSC and SSC
- ✓ Statement of marks for the Bachelor’s Degree Examination (i.e. the qualifying Degree examination) in case the candidate has passed the bachelor’s degree examination (**Candidates who have appeared for final year degree examination have time limit up to 30th September, 2008 to produce the same**).
- ✓ Caste certificate (if applicable)
- ✓ Non Creamy Layer certificate valid upto 31st March 2009 (if applicable)
- ✓ Domicile certificate (if applicable), clearly indicating the place of permanent residence of the candidate/father or mother or Husband
- ✓ Certificates in Proforma A, B, C, D, E and F as applicable.
- ✓ Receipt of payment made at post office
- ✓ Any other relevant document

2. Documents required at the time of GD and PI:

- ✓ GDPI Call Letter.
- ✓ Any other relevant document

3. Documents required at the time of admission at the respective institute:

- ✓ All original certificates & Attested True copies of (Marklists, MAH-MBA/MMS-CET 2008 score card, Work Experience, Caste, Non Creamy Layer certificate valid upto 31st March 2009 , Domicile, Proforma (A~E) etc.) as applicable.
- ✓ Any other relevant document

Note:

1. # The certificate of Indian Nationality is part of the Domicile certificate, which is usually issued by the Tahsildar/Executive Magistrate/Dy. Collector of the concerned district/Taluka. In lieu of the “Certificate of Indian Nationality” following certificates/documents will also be acceptable-
 - **The School leaving Certificate indicating the Nationality of the candidate as ‘Indian’.**
 - **Indian Passport in the name of the candidate, issued by appropriate authorities.**
2. No documents are needed at the time of filling up of Online form for MAH-MBA/MMS-CET 2008. However no change in the information once filled is permitted at a later date.
3. Candidates are required to keep the documents ready at the time of filling up of “Application Form for Admission”. (Tentatively scheduled in the month of May 2008)