

Pro forma - O

Specimen Application form for cancellation of admission
(To be submitted in duplicate)

Date:

To
The Director/Principal,
(Name of the Institute)
Sir,

Full name of candidate :
Name of College :
.....

.....
Course : Date of admission :
University Merit Number : State Merit Number :
Amount of fee paid : Rs.
Fee Receipt Number and Date: (Attach Xerox copy)

I request you to kindly return my original documents and refund the fees paid as per the rules.

.....
Signature of candidate

For Office use only :

Full address of the candidate :

Telephone No :

Amount Paid Rs.	
Amount Deducted Rs.	
Amount refunded Rs.	
Cheque No. & date	
Bank particulars	

Signature of Accounts Officer

Received the following original documents from the Admission Authority, along with the cheque towards refund of tuition fees:

1. 2. 3. 4. 5. 6.	Signature of the candidate
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