

**DIRECTORATE OF TECHNICAL EDUCATION,
MAHARASHTRA STATE**

3, MAHAPALIKA MARG, POST BOX NO. 1967, MUMBAI-400 001
PH: 2264 1150, 2264 1151, 22620601, 22690602, 22621726(D) FAX: 22692102 / 22690007
Telegram: Edutech E-Mail : desk11dte@gmail.com Internet: <http://www.dte.org.in>

No:-11/DTE/Quot.Stat.Items/2009-10/1080

Date:- 3-12-09

To,

1. -----

2. Notice Board, Director of Technical Education, M.S. Mumbai.
3. Website of Director of Technical Education, M.S. Mumbai.

Sub: Quotation for supply of Stationery Items.

You are requested to send your most competitive quotations for supply of Stationery items as per the conditions mentioned below. The quotation should be enclosed in sealed cover and should reach this office within period prescribed below.

Sr. No.	Item Name with Particular	Qty*
1	Xerox Paper JK75 GSM A4 size Red & Green Packing	1000 Ream
2	Legal Size Papar Red Packing – White (for Judicial Work)	100 Ream
3	File Folder (Two Flap File)	1000 Pcs.
4	File Cover with less	1000 Pcs.
5	Transparent Cello Tape- ½ inch.	12 Pcs.
6	Gum Bottle (Big) 300ml & 500 ml each	10 Pcs.
7	Paper Punch Machine (Big & Medium)	20 Pcs.
8	Stapler (Big) No.26/6	12 Pcs.
9	Stapler (Small) No.10	12 Pcs.
10	Stapler Pin Box (Small) No.10	5 Dozen
11	Pins (टाचण्या)	100 Box
12	Red Tag & White Tag	100 Bundles
13	Correction Fluid Tape	20 Pcs
14	Phenyl	1 Dozen
15	Napthalene Balls	1000 balls
16	Acid Bottle for cleaning toilet	20 Pcs
17	Toner for HP Laser Printer 2420	10 Pcs
18	Stick Notes	100 Pcs
19	Desk Calendar Refill 2010	45 Pcs
20	Packing Tape Yellow 1 inch	12 Pcs
21	Highlighter Pen	1 Dozen
22	Stamp Pad	6 Pcs
23	Stamp Pad Ink Bottle	6 Pcs
24	Packing Tape ½ inch	20 Pcs
25	Envelope 15" X 11" inch	1000 Nos.
26	Envelope 12" X 10" inch	1000 Nos.
27	Envelope 7" X 4" inch	1000 Nos.
28	Envelope 15" X 10 " inch	1000 Nos.

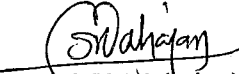
* Quantity is likely to change

- The sealed cover should be super-scribed as "Quotation for Stationery Items"

The Quotations will be opened on date- 14/12/2009 at 3.00 PM.

TERMS & CONDITIONS

1. Rates quotation should be F.O.R/ Consignee's Premises (Door delivery basis only.)
2. The validity period for the prices and other referred should be clearly mentioned and it should be minimum for 90 days from the date of opening the quotation.
3. You will have to deliver the goods within 7 days from the receipt of order
4. This office reserves the right to accept any quotations or reject any or all quotations and to order any of the items in any quantity without assigning any reason thereof.
5. Samples have to be produced for inspection and approval.
6. Payment through Bank conditions will not be acceptable .100% payment is to be effected by this office receipt of the material in good conditions.
7. Items not up to the standard even at lowest in price will not be accepted and decision of the under signed in the respect will be final.
8. Duly filled in quotation must be returned and dropped in the Tender Box at Desk No.11 on or before 14/12/2009 at 1.00 p.m.


(Dr.S.K:Mahajan)
I/c. Director,

Technical Education, M. S., Mumbai.